

Action for Children



Spanish Speaking Professional Development Consultant

Who We Are

Action for Children is the local child care resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children's lives—their parents, caregivers, and teachers.

What You'll Do

The Professional Development (PD) Consultant is a contractor responsible for planning and delivering high-quality, accessible training sessions to childcare professionals throughout Central Ohio. This role works closely with Action for Children's Professional Development team to ensure that childcare providers receive relevant, engaging, and impactful learning experiences.

This position is ideal for an experienced trainer who is a native Spanish speaker or fluent in Spanish, passionate about supporting early childhood professionals, and enjoys flexible, part-time work.

Major responsibilities include:

- Facilitate high-quality professional development (in-person and virtual) for childcare professionals
- Deliver engaging and interactive sessions aligned with Ohio Approved (OA) standards
- Provide guidance and support to early childhood professionals seeking professional development opportunities
- Collaborate with Action for Children staff to schedule and plan trainings
- Always Represent Action for Children in a professional and positive manner

Successful candidates will have

- Current Level 3 or higher Ohio Approved Instructor status (required)
- Minimum of three years' experience in early childhood education, child development, or related field
- Ability to work evenings and weekends
- Reliable personal technology (laptop, internet access, etc.) to support virtual training delivery
- Strong communication and facilitation skills, both in-person and online
- Commitment to diversity, equity, inclusion, and respect for all individuals
- Reliable transportation (travel may be required for in-person trainings)
- Strong grasp of adult learning principles and instructional design
- Ability to foster trust and engagement while promoting educator growth

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- Awareness of how race, gender, and class intersect to impact educators, programs, and families
- Proficiency with Microsoft Office, PowerPoint, Zoom, and other videoconferencing tools

Why You'll Love Working with Us

- Make a meaningful impact on the early childhood education workforce in Central Ohio
- Work alongside a mission-driven agency dedicated to strengthening communities
- Flexible scheduling with opportunities to deliver trainings that fit your expertise
- Gain experience collaborating with Central Ohio's childcare resource and referral agency

How To Apply

Interested individuals should apply online at:

[Job Opportunities](#)

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status.