Action for Children

Course Catalog
Class Offerings for Child Care Professionals
Sept 2024 - July 2025

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Director, Child Care And Education Initiatives

Welcome to our 2024 - 2025 course catalog! We are thrilled to present you with a diverse range of classes, training bundles, events, and additional opportunities designed to improve your skills, enrich your classrooms, and support the growth and development of the children in your care.

At Action for Children, we recognize and respect the role early childhood educators play in supporting children, families, and communities. That's why our teams are dedicated to providing high-quality, accessible training that empowers you to make a lasting impact. Whether you're looking to complete health and safety trainings, improve your skills as an educator, or build up your child care business, our offerings are designed with you in mind. If you don't see what you're looking for, we can work with you to customize your own professional development as a childhood educator.

Explore the classes we've prepared for you and take full advantage of the resources we provide. Together, we can continue to elevate early childhood education and ensure that every child has the opportunity to thrive.

Thank you for your commitment to excellence in education. We are proud to support you on this journey.

INTRODUCTION

We are excited to present our catalog of professional development opportunities at Action for Children, designed for both Family Child Care Providers and Child Care Centers. Our offerings include a wide range of programs and services, such as The BOSS, Step Up To Quality, Professional Development, CACFP, Shared Services, Pre-Licensing, and The Village.

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REGISTRATION

Scan the QR code to visit the events calendar on our website to find registration information. Class registration is either through Eventbrite or OCCRRA's website.

The BOSS *(Business and Operational Support Services)*

The BOSS at Action for Children empowers child care business owners and administrators with tailored support to maximize their potential. Designed for both home-based and center-based providers, it offers benefits such as increased financial viability, streamlined business practices, and networking opportunities with local experts.

Whether you're starting or expanding your business, The BOSS provides resources like courses and consultations to help you succeed. Additionally, the program offers professional development trainings to assist individuals in opening and maintaining child care businesses.

Contact: boss@actionforchildren.org

September 2024

Date	Training Title	Time	Location	OA Credit Hours
Sept. 3, 2024 Sept. 17, 2024	**Opening A Child Care Center Workshop**	6:00 pm-8:30 pm	In-Person at Action for Children 78 Jefferson Ave, Columbus, OH 43215	Yes
Description Join us for this interactive 2 part series to learn how to be a successful child care owner. Topics discussed include: pre-licensing requirements; rule reading practice; best practices for organizing your systems; human resources and staffing; understanding the true cost of care; and the phases of building a strong program.				
Sept. 21, 2024	**L.E.A.D. Conference**	8:00 Check-in 9:00 am-4:00 pm	In-Person Quest Conference Center 9200 Worthington Rd Ste 400, Westerville, OH 43082	Yes
Description Our 2nd annual L.E.A.D. Conference brings together child care center owners, administrators, and educators to discuss leadership strategies, share best practices, and network. Engage with industry experts and enhance your leadership skills to drive success in your center.				

Oct. 1, 2024 - Dec. 29, 2024

Date	Training Title	Time	Location	OA Credit Hours
Dec. 21, 2024	**Winter Wonderland Celebration hosted by The BOSS and The Village**	12:00 pm-2:00 pm	In-Person Hofbrauhaus 800 Goodale Blvd, Columbus, OH 43212	No
Description Celebrate the season at our Winter Wonderland event, hosted by The BOSS and The Village. Enjoy festive activities, connect with colleagues, and reflect on the year's achievements. A delightful evening to unwind and celebrate with the child care community.				

Jan. 1, 2025 - Mar. 29, 2025

Date	Training Title	Time	Location	OA Credit Hours
Jan. 9, 2025	**Child Care Center Business Management 101: Getting Started**	6:30 pm-8:30 pm	Virtual	No

Description

Kick off our virtual series with an introduction to child care center business management. This session covers the basics of running a successful center, including administrative tasks, regulatory compliance, and effective communication strategies.

Date	Training Title	Time	Location	OA Credit Hours
Jan. 16, 2025	**Child Care Center Business Management 101: Mastering Financials**	12:00 pm-1:30 pm	Virtual	No

Description

Curious about how to keep your finances in check and ensure long-term success? Dive into budgeting, accounting practices, and financial planning to make your child care center thrive. In this session, we'll focus on making financial management easy and stress-free, helping you ensure sustainability and growth for your business.

Date	Training Title	Time	Location	OA Credit Hours
Jan. 23, 2025	**Child Care Center Business Management 101: Marketing and Enrollment**	12:00 pm-1:30 pm	Virtual	No

Description

Session three dives into marketing and enrollment strategies. Discover effective ways to promote your center, attract families, and maintain high enrollment rates. Essential for growing your center's community.

Date	Training Title	Time	Location	OA Credit Hours
Jan. 30, 2025	**Child Care Center Business Management 101: Operational Efficiency**	12:00 pm-1:30 pm	Virtual	No

Description

Looking to streamline your operations and enhance the quality of care you provide? Wrap up the series with tips on boosting operational efficiency. In this session, we'll cover how to streamline processes, enhance parent communication, and implement quality improvement initiatives, ensuring your center runs smoothly and delivers top-notch care.

Date	Training Title	Time	Location	OA Credit Hours
Mar. 22, 2025	**Working Lab**	6:00 pm-8:00 pm	In-Person	No

Description

This hands-on working lab offers child care professionals the opportunity to collaborate on real-world challenges, share solutions, and develop practical skills. Engage in interactive sessions designed to enhance your problem-solving abilities and professional expertise.

May. 1, 2025 - June 28, 2025

Date	Training Title	Time	Location	OA Credit Hours
May 17, 2025	**BOSS Brunch: Networking Event**	12:00 pm-1:30 pm	In-Person Wine & Canvas 132 Graceland Blvd, Columbus, OH 43214	No

Description
Join our spring networking event to connect with other professionals in the child care industry. Exchange ideas, build relationships, and explore opportunities for collaboration in a welcoming and informal setting.

Date	Training Title	Time	Location	OA Credit Hours
June 21, 2025	**Spring Conference**	9:00 am-3:00 pm	In-Person (Check Eventbrite for location)	Yes

Description
Our Spring Conference is a premier event for child care professionals. Attend informative sessions, hear from keynote speakers, and participate in workshops designed to inspire and inform. Gain valuable insights to enhance your practice and support your center's success.

**Scan To Register
For Trainings & Events
(Eventbrite Page)**

**Scan To Schedule
A Consultation
(Calendly Page)**

Child Development
Associate Program *(CDA)*

A CDA is a national credential that educators working with children birth to 5 and their families can earn by demonstrating their knowledge, skills and abilities in the early childhood education field. Action for Children offers a highly respected program to both center-based staff and home providers, which prepares child care professionals to apply to the Council for Professional Recognition and earn their CDA credentials.

Sign up for Action for Children's newsletter (see page 39) for the most up-to-date information on new cohort registration.

Contact: cda@actionforchildren.org

> *Completing my portfolio has allowed me to see my own level of development through the competency statements, resource collection and my philosophy statement. I enjoy reading my work over and over again!*
>
> - Abigail Prophete, Preschool Teacher and CDA Student

If you started the CDA process but haven't competed it, or you have a current CDA certificate and need support with renewing, join the CDA team at Action for Children for an info session and one-on-one support to help you take the next steps. We will help you schedule your CDA exam or observation, submit your initial application or renewal, review your portfolio, and more.

CDA Clinics

Date	Training Title	Time	Location
Oct. 26, 2024	CDA Clinic	9:30 am - 11:30 am	In Person 78 Jefferson Ave Columbus, OH 43215
Jan. 6, 2025	CDA Clinic	6:30 pm - 8:30 pm	Virtual
Apr. 9, 2025	CDA Clinic	6:30 pm - 8:30 pm	In Person 78 Jefferson Ave Columbus, OH 43215

Child and Adult Care Food Program *(CACFP)*

The Child and Adult Care Food Program (CACFP) reimburses Family Child Care professionals for the nutritious meals and snacks they serve to children in their care. This child care food program is a great way for providers to earn back the money they spend feeding children, and for children to get the nutritious food they need to thrive.

Contact: cacfp@actionforchildren.org

Family Child Care participants in the CACFP are required to attend at least one Action for Children sponsored CACFP Annual Training session per USDA fiscal year. Topics will include a review of and any updates to CACFP policies and procedures as well as other useful topics, such as menu planning, record-keeping tips and tricks, and nutrition education.

Trainings are offered once per month April-Aug. and the last two trainings are offered in Sept. Trainings in 2024 are offered live via Zoom. Trainings are held on a variety of times and days of the week to accommodate schedules. These trainings are not OA approved and do not have a fee.

2024 Dates

Wednesday, Aug. 14th
1:00pm-3:00pm

Sunday, Sept. 8th
5:00pm-7:00pm

Tuesday, Sept. 17th
6:00pm-8:00pm

Tentative 2025 Dates*

Thursday, April 24th
1:00pm-3:00pm

Tuesday, May 20th
5:00pm-7:00pm

Monday, June 16th
12:00pm-2:00pm

Saturday, July 12th
9:00am-11:00am

Wednesday, Aug. 13th
1:00pm-3:00pm

Sunday, Sept. 7th
5:00pm-7:00pm

Tuesday, Sept. 16th
6:00pm-8:00pm

*subject to change

CACFP Onboarding Trainings

Scheduled 2-3 times per month on-demand/as-needed. This training is usually one-on-one or in a small group setting and typically takes place live via Zoom. An onboarding training is required for any Family Child Care provider wishing to participate in the CACFP with Action for Children. The training will cover all CACFP policies and procedures as well as other useful topics, such as menu planning, record-keeping tips and tricks, and nutrition education. To enroll in the CACFP, FCC providers must have an active Type A or Type B license and have at least one daycare child enrolled in their program. Interested providers can email cacfp@actionforchildren or call (614) 224-0222, ext. 8006. This training is not OA approved and does not have a fee.

National CACFP Celebration Event

This event is a celebration held during National Child and Adult Care Food Program (CACFP) Week in March. This educational event will focus on recipe planning, receiving menu tips, networking with fellow Family Child Care professionals, and more.

Pre-Licensing

Action for Children offers pre-licensing assistance and training to Family Child Care (FCC) professionals who are interested in becoming licensed through the Ohio Department of Children and Youth (DCY). Our FCC child care pre-licensing services make the process as easy as possible through on-going technical assistance, goal setting, and referrals to other Action for Children services.

Contact: startyourfcc@actionforchildren.org

Monthly Overview Session

Sponsored by Franklin County Department of Job and Family Services (FCDJFS), Franklin County participants are able to attend a monthly event where they gain knowledge about the process to become licensed. A Family Child Care Licensing Specialist from FCDJFS is in attendance to guide participants through the completion of the required Written Information for Parents and Employees (JFS 1312) document.

2024-2025 Pre-Licensing Overview Session Schedule (Franklin County)

Date	Training Title	Time	Location	OA Credit Hours
Oct. 19, 2024	**Pre-Licensing Overview**	9:00am-12:00pm	In-Person	No
Nov. 6, 2024	**Pre-Licensing Overview**	5:30pm-8:30pm	Virtual	No
Dec. 5, 2024	**Pre-Licensing Overview**	1:30pm-4:30pm	In-Person	No
Jan. 11, 2025	**Pre-Licensing Overview**	9:00am-12:00pm	In-Person	No
Feb. 4, 2025	**Pre-Licensing Overview**	5:30pm-8:30pm	Virtual	No
Mar. 6, 2025	**Pre-Licensing Overview**	1:30pm-4:30pm	In-Person	No
April 5, 2025	**Pre-Licensing Overview**	9:00am-12:00pm	In-Person	No
May 6, 2025	**Pre-Licensing Overview**	5:30pm-8:30pm	In-Person	No
June 5, 2025	**Pre-Licensing Overview**	1:30pm-4:30pm	Virtual	No
July 12, 2025	**Pre-Licensing Overview**	9:00am-12:00pm	In-Person	No
Aug. 5, 2025	**Pre-Licensing Overview**	5:30pm-8:30pm	Virtual	No
Sept. 4, 2025	**Pre-Licensing Overview**	1:30pm-4:30pm	Virtual	No
Sept. 5, 2025	**Pre-Licensing Overview**	1:30pm-4:30pm	Virtual	No

Family Child Care Fair

Family Child Care Professionals are invited to an in-person technical assistance clinic to receive individual support from TA Coaches within our CACFP, Pre-licensing and Village teams.

- Sept. 28, 2024
- April 19, 2025

Professional Development *(PD)*

Action for Children provides a wide variety of professional development opportunities through classes, special training events, networking opportunities, study groups, and more. We offer required health and safety trainings, as well as specialized training for quality improvement on a range of topics, including language & literacy, classroom management, promoting child and teacher resilience, leadership development, equity & inclusion, relationships with families, and more. Action for Children is also providing LENA technology-assisted coaching for infant and toddler classrooms, to improve the quality and quantity of teacher-child interactions.

Contact: pd@actionforchildren.org

Quarterly Events

Date	Training Title	Time	Location	OA Credit Hours
Nov. 9, 2024	**Beyond the Book**	9:00 am - 3:00 pm	SEU Event Center, 8405 Pulsar Pl, Columbus, OH 43240	Yes

Description

Don't miss this opportunity to redefine early childhood literacy education and empower the next generation of young readers and thinkers. This conference will approach literacy education beyond the book.

Key Points and Takeaways
- Connect with like-minded professionals, exchange ideas, and cultivate a supportive community committed to advancing early childhood literacy initiatives.
- Immerse yourself in experiential learning sessions where you'll discover inventive approaches to literacy, from sensory-rich storytelling to digital tools that captivate young learners.

Date	Training Title	Time	Location	OA Credit Hours
Feb. 17, 2025	**Trauma-Informed Care Conference**	9:00 am - 3:00 pm	Virtual	Yes

Description

What is the big deal about trauma-informed care? Trauma-informed care is critical for ECE professionals to understand. Together we will unpack how trauma impacts the brain and development.

Key Points and Takeaways
- Understand trauma and triggers.
- Professionals will gain strategies in creating a trusting, safe environment using positive attachment and relationship building.
- Learn and address root causes of behaviors and strategies to support children and adults.
- Learn from field experts in early childhood mental health.

Date	Training Title	Time	Location	OA Credit Hours
June 13, 2025	**Imagination Unleashed!**	9:00 am - 3:00 pm	Columbus Museum of Art	Yes

Description

Imagination Unleashed is an opportunity for professionals to tap into the power of imagination to promote rich and engaging learning environments full of wonder, exploration and hands-on experiences.

Key Points and Takeaways
- Professionals will connect imagination and play based strategies to Early Learning Development Standards.
- Professionals will explore STEAM, music, art and more!
- Let's let our imagination run wild and have fun with learning!

April Trainings

Date	Training Title	Time	Location	OA Credit Hours
Apr. 7, 2025	**Understanding the ITERS**	6:00 pm - 8:30 pm	Virtual	Yes
Apr. 14, 2025	**Understanding the SACERS**	6:00 pm - 8:30 pm	Virtual	Yes
Apr. 21, 2025	**Ages and Stages Questionnaire - 3**	6:00 pm - 8:30 pm	Virtual	Yes
Apr. 28, 2025	**Selecting Curriculum**	6:00 pm - 8:30 pm	Virtual	Yes

Mandatory Health and Safety Classes

Action for Children offers mandatory Health & Safety Training through our Professional Development department. All child care professionals and community members are welcome to attend.

2024-2025 Mandatory Health and Safety Classes

First Aid/CPR (3 hr)	Communicable Disease (6hr)	Keeping Children Safe (6hr)
Oct. 22, 2024 (T)	Oct. 20 & 22 (M & W)	Oct. 28 & 30 (M & W)
Nov. 7 (TH)	Nov. 12 & 14 (T & TH)	Nov. 19 & 21 (T & TH)
Dec. 11 (W)	Dec. 10 & 12 (T, TH)	Dec. 17 & 19 (T, TH)
Jan. 15 (W)	Jan. 14 & 16 (T, TH)	Jan. 7 & 9 (T, TH)
Feb. 26 (W)	Feb. 18 & 20 (T, TH)	Feb. 10 & 12 (M, W)
Mar. 19 (W)	Mar. 18 & 20 (T, TH)	Mar. 11 & 13 (T, TH)
April 16 (W)	April 15 & 17 (T, TH)	April 8 & 10 (T, TH)
May 7 (W)	May 20 & 22 (T, TH)	May 12 & 14 (M, W)
June 11 (W)	June 24 & 26 (T, TH)	June 10 & 12 (T, TH)
July 17 (W)	July 16 & 18 (T, TH)	July 9 & 11 (T, TH)
Aug. 21 (W)	Aug. 13 & 15 (T, TH)	Aug. 6 & 8 (T, TH)
Sept. 18 (W)	Sept. 17 & 19 (T, TH)	Sept. 10 & 12 (T, TH)

Ohio Approved Training Catalog

Visit the events calendar on our website to find registration information. Class registration is either through Eventbrite or OCCRRA's website. Scan the QR code below to visit the events calendar.

Interested in increasing your Step Up to Quality rating, but don't know what training you need or where to get it? Action for Children provides a rotating offering of Ohio Approved (OA) required trainings via OCCRRA to meet the needs of your program. Visit Action for Children's Events Calendar for registration information.

These courses can also be scheduled as private on-site trainings!

Contact pd@actionforchildren.org if you're interested in scheduling any of these courses on-site with an Ohio Approved trainer.

▲ Administrator Only

$ Fee Based Training

★ All Ages

I/T Infant/Toddler

PS Preschool

S/A School Age

FCC Family Child Care

Scan to visit the events calendar.

OCCRRA

Professional Development - Ohio Approved Training Catalog

Age	Fee	Training Title	OA Credit Hours
★	$	**Adding "YOU" to Your "To Do"**	1.5

Description
Explore the creative integration of self-care practices within a family child care environment.
*CDA AREA – To Maintain a Commitment to Professionalism
*CKC Categories – Health, Safety and Nutrition/Professionalism

Age	Fee	Training Title	OA Credit Hours
★		**Aligning Curriculum to the Standards**	6

Description
Find out what curriculum is, how to choose it, how to align to the standards, and much more! Please bring a copy of the Early Learning and Development Standards (ELDS) with you to the session.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories- Learning Environments and Experiences, The Curriculum Cycle

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**ASQ:SE (Emotional Development)**	2.5

Description
A Parent-completed tool with a deep, exclusive focus on children's social and emotional development. Quickly pinpoint behaviors of concern, identify a need for further assessment or ongoing monitoring for children.
*CDA AREA – Observing and recording children's behavior
*CKC Categories – Observation and Assessment

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**ASQ:3**	2.5

Description

Review the Ages and Stages Questionnaire (ASQ-3) tool for screening development.
Practice scoring and discuss making referrals.
*CDA AREA - Observing and recording children's behavior
*CKC Categories – Observation and Assessment

Age	Fee	Training Title	OA Credit Hours
PS	**$**	**AVEnueS: Learning to Identify Developmental Challenges in Very Young Children**	3.5

Description

Use immersive virtual reality in a risk-free environment to practice observing and interpreting behavior of preschool-age children. Understanding what children are trying to tell us when they are not using words.
*CDA AREA - Principles of growth and development
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
★	**$**	**Battling Burnout: What it is, why it happens, and mindful solutions**	1.5

Description

Learn multiple strategies for winning the burnout battle. Identify the symptoms of stress; Pinpoint causes; Discuss work/life balance, time management, and be mindful of social/emotional development as it relates to adults
*CDA AREA - To maintain a commitment to professionalism
*CKC Categories – Professionalism

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Be an Eco-Healthy Early Care and Education Program**	2

Description

Discuss environmental toxins. Learn how they impact children's health and development. Identify toxins present in play and learning materials, furniture, food and the air we breathe. Learn how to earn an Eco-Healthy Child Care Endorsement.
*CDA AREA - To establish and maintain a safe, healthy learning environment
*CKC Categories – Health, Safety and Nutrition

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Before Curriculum: Developmentally Appropriate Practice (DAP)**	5

Description

Explore strategies to prevent, reduce, and manage challenging behaviors in mixed-age group settings. Learn how to manage children's behavior by understanding potential causes of challenging behaviors across different age groups.
*CDA AREA - To establish and maintain a safe, healthy learning environment
*CKC Categories – Child Growth and Development, Family and Community Relations, Learning Environments and Experiences

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Before Assessment: Observation**	5

Description

Explore the origin, purpose, scoring and features of the BAS, to improve program quality.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Program Development and Evaluation

Age	Fee	Training Title	OA Credit Hours
S/A	**$**	**Building Children Up Using Their Strengths**	1.5

Description

Supporting school age children's social emotional development through the use of the 40 Developmental Assets. Take away practical strategies that help children build these skills.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★	**$**	**Business Administration Scale (BAS)**	3

Description

Explore the origin, purpose, scoring and features of the BAS, to improve program quality.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Program Development and Evaluation

Age	Fee	Training Title	OA Credit Hours
T	**$**	**Circle Time with Toddlers**	1.5

Description

Developmentally appropriate activities will be shared to assist you in having a successful circle time with your toddlers. Discuss challenges, keeping children engaged, strategies for creating an inviting atmosphere, and capturing toddler's attention
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★	**$**	**Communicable Disease Recognition – Initial**	6

Description

Healthy Habits + Healthy Environment = Healthy Children! Required by DCY, this six-hour training focuses on recognizing, preventing, and managing illness in the child care setting.
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Health, Safety and Nutrition

Age	Fee	Training Title	OA Credit Hours
★	**$**	**Communicable Disease Recognition – Update**	3

Description

This is the 3-hour update / renewal course. Healthy Habits + Healthy Environment = Healthy Children!
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Health, Safety and Nutrition

Age	Fee	Training Title	OA Credit Hours
★		**Courageous Conversation: Engaging with Children by Supporting their Curiosity**	1.5

Description

This course was developed to help early childhood professionals respond to and embrace challenging conversations and have these moments with comfort and a level of confidence.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Professionalism

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**Create the Ask, Get the Results: Funding Opportunities**	1.5

Description

An overview of funding opportunities through local, corporate and foundation funding streams. Learn how to identify needs in a way that funding streams are likely to provide support, explore how to request funds and services.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories Business and Operations Management

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**Creating a Mixed-Age Learning Environment**	2.5

Description

Arrange the environment to accommodate the needs of mixed-age groups in family child care homes. Explore the characteristics of the physical space, considerations for selecting toys/materials, and ten social/emotional messages a quality environment conveys to children.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**Curriculum 101**	5

Description

Explore the components of a comprehensive curriculum. See how they align to the Early learning and development standards and include families Review a variety of curriculums and assess the value of each.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences, Observation and Assessment, Learning Environments and Experiences, Family and Community Relations

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Cultivate Curiosity with Loose Parts**	1.5

Description

Come learn the philosophy of Loose Parts. Explore the benefits for young children when Loose Parts is a part of their daily educational experiences and discover the benefits that Loose Parts has on the whole child!
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
I/T PS		**DAP in Action**	5

Description

Join us in a community of learners to review and explore the concept of Developmentally Appropriate Practice in NAEYC's latest publication. We will dig into some meaningful tips and strategies for creating a classroom designed to enhance the learning potential of young children.
*CDA AREA – Principles of growth and development
*CKC Categories – Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
★		**Difficult Conversations Among Colleagues and Families**	1.5

Description

Conversations can be difficult for a variety of reasons, whether it's the topic or the dispositions and personalities of those involved. We'll discuss ways you will feel more confident by knowing what to say and how to say it.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Professionalism

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
S/A	$	**Effective Use of the Quality Self-Assessment Tool: For Ohio's Afterschool Programs**	3

Description

The Quality Self-Assessment Tool was created by a collaboration of the Ohio Child Care Resource and Referral Association and the Ohio Afterschool Network. Learn the value of self-assessment, review key elements of the tool, and get practical information on how to begin the program's self-assessment process.
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Program Development and Evaluation

Age	Fee	Training Title	OA Credit Hours
PS	$	**Understanding the ECERS-R**	

Description

Learn about the specific components of the ECERS-R. Practice using the classroom self-assessment.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Professional Development

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**Embracing Diversity: Developing Sensitive Practices in our Increasingly Diverse World**	2.5

Description

Explore the components of diversity. Identify new strategies for supporting diverse children and families.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Family and Community Relations, Professionalism

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Embracing Diversity: Developing Sensitivity Towards Others**	2

Description

Identify various components of diversity and new strategies for supporting diverse children and families.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Family and Community Relations, Professionalism

Age	Fee	Training Title	OA Credit Hours
▲	$	**Emergency Preparedness: Is Your Program Ready?**	1.5

Description

Review various disasters and the importance of prevention, preparedness, response and recovery. Get information on utilizing the local emergency management agency and other resources
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Business and Operations Management

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Engaging Families of English Language Learners**	6

Description

Outline best practice in working with families of English language learners including respecting the knowledge that the families bring and describe how to access resources.
*CDA AREA – To establish positive and productive relationships with families
*CKC Categories – Family and Community Relations, Professionalism

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Exploring Learning Experiences for Mixed-Age Groups**	2.5

Description
Explore the role of the adult and child in learning. Plan different types of developmentally appropriate learning experiences that meet the needs of mixed-age groups in family child care settings.
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
S/A	**$**	**Exploring Science in Nature with Schoolagers**	1.5

Description
Out the door, down the street, or a few counties over, physical, life, and social sciences are at work in Ohio. Investigate opportunities for school-agers to delve into the science in nature every season of the year.
*CDA AREA – N/A
*CKC Categories – Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★	**$**	**Family Factor: Collaborative Steps for Successful Relationships**	2

Description
Collaborative work with families requires an understanding of multiple perspectives. Identify components of positive relationships that are built when are going well and will support collaboration when problem solving is needed.
*CDA AREA – To establish positive and productive relationships with families
*CKC Categories – Family and Community Relations

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Family Style Dining Guide: A Mealtime Approach for Early Care and Education Programs**	2

Description
Family style dining creates an educational and supportive environment that promotes early learning and development, provides a positive eating experience and encourages child/adult interactions. Discuss how to transition from current system to family style dining. Get practical tips from experts to put in your toolbox.
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories – Family and Community Relations, Professionalism

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Family/Community Engagements**	6

Description
Learn the importance and impact of engaging families and communities, building open lines of communication and report, and looking beyond traditional modes of interacting with families and communities.

Age	Fee	Training Title	OA Credit Hours
★ **FCC**		**Introduction Environment Rating Scales & Understanding the FCCERS-R**	5

Description
Learn about Environmental Rating Scales (ERS), then do a deep dive on the FCCERS-R (Family Child Care Environment Rating Scale-Revised).
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Child Growth and Development

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Guiding Young Children for Successful Behavior**	1.5

Description

Using positive guidance when working with young children helps children be successful. Understand typical causes of undesired behaviors, basic strategies for effective guidance, and make use of community resources.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development, Professionalism

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Inclusive Practices**	6

Description

Participate in this information-packed session to find out how to provide care for all children, embed practices in everyday routines and play, and how to use differentiated instruction to meet the needs for all children in your care!
*CDA AREA – Principles of growth and development
*CKC Categories – Family and Community Relations, Learning Environments and Experiences, Learning Environments and Experiences, Child Observation and Assessment, Learning Environments and Experiences, Child Growth and Development, The Curriculum Cycle

Age	Fee	Training Title	OA Credit Hours
S/A PS	▲	**Incorporating Technology in Everyday Activities – Technology 2.1 & 2.2**	6

Description

Session 1: Evaluate technology using research-based criteria. Session 2: Identify strategies for using technology effectively.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Professionalism, Learning Environments and Experiences, Child Growth and Development, Learning Environments and Experiences, Family and Community Relations

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Introduction to Young English Language Learners ELL Module 1**	6

Description

Discuss the importance of a solid early childhood program for children learning more than one language. Learn the benefits of speaking multiple languages. Talk through how respect for diverse cultures is shown. Consider embedding family-friendly principles. Participants are encouraged to take this English Language Learners series session first.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Professional Development, Learning Environments and Experiences, Child Observation and Assessment, Learning Environments & Experiences

Age	Fee	Training Title	OA Credit Hours
I/T PS	**$**	**Introduction to Environmental Rating Scales (ERS)**	2.5

Description

This training is a PREREQUISITE training for the age-specific ERS trainings. Receive an introduction to the Environment Rating Scales. Discuss how environmental rating scales indicates quality in early childhood setting, practice scoring and setting goals.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
I/T		**Infant/Toddler Environmental Rating Scale (ITERS)**	2.5

Description

Learn about the specific components of the ITERS-R. Practice using the classroom self-assessment.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Child Growth and Development

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
S/A	$	It's Teachable! How to Create a Curriculum	2.5

Description

Learning and enrichment experiences are essential elements of the afterschool curriculum. This training will help afterschool professionals create a curriculum that meets the goals of the program and needs of children and youth.
*CDA AREA – N/A
*CKC Categories – Learning Environments and Experiences

S/A	$	K-12 Standards Resource Guide	2.5

Description

Review Ohio's K-12 Standards Resource Guide. Get clarification on which standards are important to use and talk through terminology.   Get helpful, developmentally appropriate research based instructional strategies and activities.
*CDA AREA – N/A
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

★	$	Language + Literacy = MATH	1.5

Description

Through practical materials and typical daily activity, children are learning math in ways that are sometimes not recognized. This training will connect Language and Literacy to learning mathematical concepts through common practices in early care and education.
*CDA AREA- To advance physical and intellectual competence
*CKC Categories – Observation and Assessment, Learning Environments and Experiences

▲		Leadership in Early Care and Education	6

Description

Find out about clinical supervision, coaching, modeling, conflict resolution, and working with different personalities, while building connections with families and staff and staying true to the program's mission and vision statement.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – N/A

▲		Leadership - Why do we do what we do?	1.5

Description

What is your personal & professional WHY. We will go though many reflection exercises to understand our personal values and how they influence our leadership skills.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Professionalism

★	$	Lesson Planning for Mixed Age Groups (FCC)	2.5

Description

Explore the lesson planning process as it applies to mixed-age groups in family child care homes. Discuss importance of lesson planning, the different phases of lesson planning, and tips as you plan learning experiences for individual children.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Learning Environments and Experiences

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T **PS**		**Meaningful Large and Small Group in an Early Childhood Setting**	2

Description
Get hands-on opportunities to explore materials and practice planning group activities for early learners.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

| ★ | | **Nature and Technology: The Best of Both Worlds** | 1.5 |

Description
Explores how nature and technology blend together to support children's interests and learning, using innovative and exciting methods.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

| ★ | **$** | **Nurturing Curious Minds: Asking Smart Questions in Science and Beyond** | 1.5 |

Description
Discuss the big ideas behind scientific thinking, and how all teachers can support children's natural curiosity with intentional questions. Collect example questions that can be used immediately in both planned and spontaneous moments.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

| ★ | | **Overview of Early Childhood Assessment Practices – Screening and Assessment, Mod. 1** | 3 |

Description
Get information on key terms and the purposes of early childhood assessment. Explore examples of assessment tools. Learn recommended assessment practice standards and get guidelines for selecting the right tool for the desired purpose.
*CDA AREA – Observing and recording children's behavior
*CKC Categories – Child Observation and Assessment

| ★ | **$** | **Promoting Professionalism: Policies & Practices** | 2 |

Description
Explore the various aspects of professionalism in Early Childhood Care and Education. Apply the components to current practices and policies, set new/renewed goals for your program.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Human Resource Leadership and Development

| ⚠ | | **Program Improvement Using Measures of Quality (MoQ)** | 3 |

Description
Explore program assessment tools and how to use them to improve your program. This training is a prerequisite to attend the other five Measures of Quality Trainings.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Professional Development

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
★	$	**Pediatric First Aid and CPR**	3

Description

The training certificate is valid for 2 years. This class meets ODJFS revised code require-ments (5101:2-14-13) and supplies the basics of First Aid and CPR (Please note: This is not a CPR certification class).
*CDA AREA – To establish and maintain a safe, healthy learning environment
*CKC Categories –N/A

Age	Fee	Training Title	OA Credit Hours
★	$	**Purposeful Play-Filled Planning for Mixed Age**	1.5

Description

Designed especially for Family Child Care or other Mixed-Age settings, this training explores ways to have fun with your activities while engaging children of a range of ages and abilities.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Observation and Assessment, Learning Environments and Experiences, Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
S/A		**Introduction Environment Rating Scales & Understanding the SACERS-Updated**	5

Description

This training combines the Introduction to the Environmental and the School Age Childcare Environmental Rating scale, the updated version.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
★		**Overview of Early Childhood Assessment Practices - Screening and Assessment 1**	3

Description

Learn efficient and effective ways to navigate assessment tools, terms, and best practices for use in child care settings.
*CDA AREA – Observing and recording children's behavior
*CKC Categories – Child Observation and Assessment

Age	Fee	Training Title	OA Credit Hours
★		**Screening and Assessment 2: Developmental and Behavioral Screening Practices**	3

Description

The Planning and Revising Learning Opportunities Module contains information on a five-step data-driven decision-making process early childhood teams should engage in. While "data" is indeed a four-letter word, it isn't anything that we should fear or shy away from. When understood and used properly, the use of data can make our work with children and families easier and more effective. The collection and use of data is the most critical component of quality instruction or support.
*CDA AREA – Observing and recording children's behavior
*CKC Categories – Observation and Assessment

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
I/T PS	$	**Screening and Assessment 3: Planning and Revising Learning Opportunities**	3

Description

Explore a five-step data-driven decision-making process to use when developing learning activities. When data is understood and used properly, it makes our work with children and families easier and more effective.
*CDA AREA – Observing and recording children's behavior
*CKC Categories – Child Observation and Assessment

Age	Fee	Training Title	OA Credit Hours
I/T PS		**Selecting Curriculum and Assessment**	3

Description

This training is for program administrators of licensed early care and education programs in Ohio that serve children birth through the end of preschool who are in the process of selecting and obtaining a curriculum and/or assessment.
*CDA AREA – Other/N/A
*CKC Categories – The Curriculum Cycle

Age	Fee	Training Title	OA Credit Hours
★	$	**Standards in the Context of Developmentally Appropriate Practice: Infant and Toddler, Preschool, or Mixed Age Groups**	3

Description

Explore the Early Learning and Development Standards in more detail, with a focus on developmentally appropriate practices in settings that serve infants and toddlers, preschoolers or Mixed age groups.

Age	Fee	Training Title	OA Credit Hours
I/T		**Standards in the Context of Developmentally Appropriate Practice: Infant and Toddler**	3

Description

Explore the Early Learning and Development Standards in more detail, with a focus on developmentally appropriate practices in settings that serve infants and toddlers.
*CDA AREA – Principles of growth and development
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
PS	$	**Standards in the Context of Developmentally Appropriate Practice: Preschool**	3

Description

Explore the Early Learning and Development Standards in more detail, with a focus on developmentally appropriate practices in settings that serve preschool-age children.
*CDA AREA – Principles of growth and development
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★		**Standards in the Context of Developmentally Appropriate Practice: Mixed Age Groups**	3

Description

Explore the Early Learning and Development Standards in more detail, with a focus on developmentally appropriate practices in settings that serve mixed age groups
*CDA AREA – Principles of growth and development
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
★		**Starting a Child Care Program**	2.5

Description
Join us for this interactive session to learn how to be a successful child care owner. Get many resources! **Please note:** this training does not take the place of the DCY Pre-Licensing training requirement.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Human Resource Leadership and Development, Business and Operations Management, Program Development and Evaluation

Age	Fee	Training Title	OA Credit Hours
★		**STEAM: An Integrated Approach to Learning**	2.5

Description
STEAM (Science, Technology, Engineering, Arts, and Mathematics) Learn the history and benefits of using STEAM-based experiences in the preschool or afterschool classroom. On-line or Face to Face.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
I/T		**Strategies for Managing Biting Behaviors in Infant/Toddler Group Care**	1.5

Description
Explore the reasons biting occurs in infant/toddler environments. Using real-life vignettes, participants will examine strategies for reducing and managing biting incidents, including communicating with families.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development, Learning Environments and Experiences, Family and Community Relations

Age	Fee	Training Title	OA Credit Hours
▲		**Strengthening Business Practices: Budgets, Staff Retention, Marketing, Reporting**	3

Description
The Strengthening Business Practices for Child Care Programs has 2 tracks: Family Child Care and Child Care Centers. Each track has 3-4 modules: Budget & Projections, Financial & Internal Controls, Marketing Your Program, and Recruiting & Retaining Staff (centers only).

*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Business and Operations Management

Age	Fee	Training Title	OA Credit Hours
S/A		**Summer Programming: Activities to Enhance Summer Learning**	2.5

Description
Helping children brush up on their academic skills through fun, active, and engaging play during the summer months will help them to succeed during the school year. Find exciting ways to incorporate skill practice into your day-to-day summer programming.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
★		**Supporting and Guiding Children's Behavior in Mixed-Age Settings**	2.5

Description

Support and manage children's behavior by understanding potential causes of challenging behaviors across different age groups. Explore strategies to prevent, reduce, and manage challenging behaviors in mixed-age groups settings.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development

★		**Supporting Children As They Grow: It is not hard once you know!**	2

Description

New and seasoned teachers will examine what is helpful and what is not helpful when it comes to supporting young children's success. Foundational research on how children develop, learn and grow is shared, without acronyms, technical terms or jargon. Stay current on researched best practice. When we know better, we do better.
*CDA AREA – Principles of growth and development
*CKC Categories – Child Growth and Development

PS		**Supporting Preschool Behavior: Promoting Social-Emotional Development through Activities**	1.5

Description

Challenging behaviors occur as preschoolers are still learning to navigate their social worlds. Discuss effective practices for supporting children's developing social and emotional skills during learning experiences.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development

PS		**Supporting Preschool Behavior: Transitions**	1.5

Description

Explore effective practices for supporting children during transitions. Reduce challenging behaviors by intentionally planning.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Learning Environments and Experiences

★		**The Path of Life-Long Learning is Paved with Intentional Planning**	2

Description

Examine the current thinking regarding learning needs of adults, components of effective learning opportunities, and how to create plans for life-long learning!
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Professionalism

See something you like?
Contact our PD team to schedule an on-site training for your staff!
pd@actionforchildren.org.

Professional Development Trainings

Age	Fee	Training Title	OA Credit Hours
★		**The Project Approach: Where the Inquiry Process and Child-Centered Curriculum Meet**	2

Description
Use the Cycle of Inquiry to examine the components of the Project Approach. Focus on the meaning and purpose of Project work, the basis for selecting topics, and facilitating success-ful Project work. Create a Project Plan.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★		**The Unrestricted & Masterful Third Teacher: The Great Outdoors**	1.5

Description
Explore the importance and identify the health, social/emotional, and cognitive benefits of playing/learning outdoors. Consider how to work through the barriers to going outside.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Learning Environments and Experiences, Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★		**Time Management: Working Together Toward Solutions**	1.5

Description
Identify challenges in completing work tasks.   Apply researched strategies, using concrete examples from experiences working with children and families.   Establish SMART goals to better manage your time moving forward.
*CDA AREA – To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Professional Development

Age	Fee	Training Title	OA Credit Hours
★		**Understanding Mathematics through Language and Literacy**	2

Description
Connect Language and Literacy to learning mathematical concepts, when planning activi-ties. Ohio's Early Learning Assessment and Early Learning and Development Standards as a foundation will be discussed.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Professionalism, Learning Environments and Experiences

Age	Fee	Training Title	OA Credit Hours
★	**FCC**	**Understanding the Family Child Care Environment Rating Scale-Third Edition (FCCERS-3)**	2.5

Description
Assess family child care home environments using the FCCERS-3. Prerequisite: Introduction to the Environment Rating Scales (ERS): Live Online.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Child Growth and Development

Age	Fee	Training Title	OA Credit Hours
★		**Using Clay with Young Children: Getting Started with the Basics**	2.5

Description
Join us for this hands-on class. Learn techniques for working with clay, its properties, why it's an important medium of expression for young children, and how to introduce it to children of all ages.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Child Growth and Development, Learning Environments and Experiences

Professional Development Trainings

Date	Training Title	OA Credit Hours
★	**Using the CLASS as a Measure of Quality**	3

Description

The CLASS™, is designed to assess the effectiveness of adult / child interactions. Examine The CLASS™ System and use of the tool for program improvement as a measure of quality.
*CDA AREA – To maintain a commitment to professionalism
*CKC Categories – Professional Development

Date	Training Title	OA Credit Hours
★	**Using Technology in the Early Childhood Setting: Technology 1**	3

Description

Learn how technology can be used effectively in your classroom. Reflect on your practice. Explore standards and position statements to make recommendations for the future.
*CDA AREA – To advance physical and intellectual competence
*CKC Categories – Professionalism, Learning Environments and Experiences

Date	Training Title	OA Credit Hours
I/T PS	**ZERO TO THREE Critical Competencies for Infant-Toddler Educators™ Supporting Social-Emotional Development**	18

Description

Focus: building warm, positive, and nurturing relationships; providing consistent and responsive caregiving; supporting emotional expression and regulation; promoting socialization; guiding behavior; and promoting a sense of identity and belonging.
*CDA AREA – To support social and emotional development and to provide positive guidance
*CKC Categories – Child Growth and Development, Professionalism

Shared Services

Action for Children introduces an exclusive opportunity for child care centers and Family Child Care (FCC) owners and administrators: the Shared Services program. Developed in collaboration with the Ohio Department of Children and Youth (DCY), this initiative is available at no cost to licensed child care programs across central Ohio counties.

Key features of the program include:
- Enhancing business efficiency and sustainability through holistic support services.
- Providing essential tools and resources to optimize the Child Care Management System (CCMS) experience.
- Facilitating professional development in business and financial management.

Tailored for child care centers and FCC owners and administrators, the program aims to streamline operations, enhance business performance, and provide access to modern tools for success.

Benefits for participants include:
- Support in behavioral and mental health services for educators and children.
- Assistance in optimizing the CCMS experience, including access to professional tax services and QuickBooks software.
- Collaboration with accounting firms for financial guidance.
- Free access to brightwheel's CCMS, essential for program participation.
- Eligibility for complimentary technology.
- Professional development opportunities, ensuring compliance with required training hours.

How to Register:
To enroll in the Shared Services program and unlock its extensive benefits, interested participants can visit our website and complete a CONNECT FORM: https://www.actionforchildren.org/connect-with-afc-providers-and-professionals/

Registration for all training sessions and events can be completed through The Shared Services Eventbrite page.

Contact: sharedservices@actionforchildren.org

Scan To Register With Eventbrite

brightwheel

September 2024

Date	Training Title	Time	Location	OA Credit Hours
Sept. 10, 2024	**The 5 Tuition Mistakes Most Child Care Centers Make —And How to Avoid Them with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Managing tuition billing can be one of the most time-consuming and frustrating parts of a childcare or preschool director's job. Join us for this webinar where we explore common tuition billing headaches and how to solve them. We'll discuss avoiding late payments, saving time on tuition processing, and managing uncomfortable money conversations with families.

Date	Training Title	Time	Location	OA Credit Hours
Sept. 24, 2024	**Prerequisite: Financial Foundations with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	No

Description

Before mastering your financial model, it is essential to build a solid foundation. Our "Financial Foundations for Early Childhood Centers" training will equip you with the basic knowledge and skills needed for advanced financial management. You will learn essential financial terms and concepts crucial for managing your center's finances effectively. You will discover how to establish robust financial systems and processes to streamline your financial management and reporting. This training will also help you develop a financial mindset, enabling you to make sound financial decisions and navigate the complexities of running an early childhood center. By completing the Financial Foundations training, you will be well-prepared for the advanced concepts and techniques covered in the Financial Forecasting training, setting you up for long-term financial success.

Oct. 1, 2024 - Dec. 29, 2024

Date	Training Title	Time	Location	OA Credit Hours
Oct. 22, 2024	**Expert Tips on Invoicing and Payment from a Childcare Business CPA with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Early education is where your heart is, but collecting tuition is what keeps the lights on. Invoicing and payments can be stressful, but it doesn't have to be! In this webinar, learn expert tips from a CPA on running a profitable childcare business positioned for growth in 2025 and beyond. Discover how to improve profits, avoid common financial mistakes, and save time tracking every dollar with brightwheel.

Date	Training Title	Time	Location	OA Credit Hours
Oct. 26, 2024	**HR Strategies for Child Care Professionals Part 1: Hiring Quality Staff and Optimizing Hiring Procedures**	9:00 am - 2:00 pm	Virtual	No

Description

Gain a comprehensive understanding of the hiring process to attract and retain top talent for your child care center. This session will focus on establishing clear and consistent hiring procedures to streamline your hiring process, ensuring you attract and select the best teachers efficiently. By the end of the session, you'll identify ways technology can enhance or automate your hiring process.

Date	Training Title	Time	Location	OA Credit Hours
Nov. 16, 2024	**HR Strategies for Child Care Professionals Part 2: Developing a Teacher Orientation Process and Cultivating Staff Retention**	9:00 am - 2:00 pm	Virtual	No

Description

Ensure smooth transitions and long-term success for new teachers by developing a thorough and consistent orientation process. This workshop will focus on improving the onboarding process for early childhood staff and provide strategies for enhancing teacher retention. Engage in discussions about staff retention challenges, particularly around pay, and develop actionable plans from a business perspective.

Date	Training Title	Time	Location	OA Credit Hours
Jan. 14, 2025	**Financial Forecasting with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	No

Description

Are you an early childhood director or owner feeling overwhelmed by financial stress? This comprehensive training will empower you to take control of your finances and ensure the stability and growth of your center.

You will gain a clear understanding of your financial model, helping you make informed decisions and reduce financial stress. You will learn to recognize early warning signs of financial issues and take proactive measures to avoid costly mistakes. The training includes step-by-step guidance on creating, maintaining, and adjusting your financial forecasts and budgets, ensuring your center remains financially healthy. Additionally, you will identify financial gaps in your forecast and learn strategies to fill them, helping your center thrive even in challenging times.

Date	Training Title	Time	Location	OA Credit Hours
Jan. 28, 2025	**Managing the Financial Health of Your Childcare or Preschool Business with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Whether you're looking to strengthen your financial foundation or navigate through challenging times, this webinar offers actionable strategies to help you secure your business's financial health. In this webinar, we'll discuss how to manage your revenue, expenses, and cash balance both now and in times of uncertainty, and concrete steps you can take to protect your business.

Date	Training Title	Time	Location	OA Credit Hours
Feb. 5, 2025	**Prerequisite: Financial Foundations with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	No

Description

Before mastering your financial model, it is essential to build a solid foundation. Our "Financial Foundations for Early Childhood Centers" training will equip you with the basic knowledge and skills needed for advanced financial management. You will learn essential financial terms and concepts crucial for managing your center's finances effectively. You will discover how to establish robust financial systems and processes to streamline your financial management and reporting. This training will also help you develop a financial mindset, enabling you to make sound financial decisions and navigate the complexities of running an early childhood center. By completing the Financial Foundations training, you will be well-prepared for the advanced concepts and techniques covered in the Financial Forecasting training, setting you up for long-term financial success.

Date	Training Title	Time	Location	OA Credit Hours
Feb. 12, 2025	**The 5 Tuition Mistakes Most Child Care Centers Make with brightwheel**	12:00 - 1:30 pm	Virtual	No

Description

Managing tuition billing can be one of the most time-consuming and frustrating parts of a childcare or preschool director's job. Join us for this webinar where we explore common tuition billing headaches and how to solve them. We'll discuss avoiding late payments, saving time on tuition processing, and managing uncomfortable money conversations with families.

Date	Training Title	Time	Location	OA Credit Hours
Mar. 11, 2025	**Financial Forecasting with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	Yes

Description

Are you an early childhood director or owner feeling overwhelmed by financial stress? This comprehensive training will empower you to take control of your finances and ensure the stability and growth of your center.

You will gain a clear understanding of your financial model, helping you make informed decisions and reduce financial stress. You will learn to recognize early warning signs of financial issues and take proactive measures to avoid costly mistakes. The training includes step-by-step guidance on creating, maintaining, and adjusting your financial forecasts and budgets, ensuring your center remains financially healthy. Additionally, you will identify financial gaps in your forecast and learn strategies to fill them, helping your center thrive even in challenging times.

Date	Training Title	Time	Location	OA Credit Hours
Mar. 18, 2025	**Expert Tips on Invoicing and Payment from a Childcare Business CPA with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Early education is where your heart is, but collecting tuition is what keeps the lights on. Invoicing and payments can be stressful, but it doesn't have to be! In this webinar, learn expert tips from a CPA on running a profitable childcare business positioned for growth now, in 2025, and beyond. Discover how to improve profits, avoid common financial mistakes, and save time tracking every dollar with brightwheel.

April 1, 2025 - June 28, 2025

Date	Training Title	Time	Location	OA Credit Hours
April 2, 2025	**Prerequisite: Financial Foundations with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	No

Description

Before mastering your financial model, it is essential to build a solid foundation. Our "Financial Foundations for Early Childhood Centers" training will equip you with the basic knowledge and skills needed for advanced financial management. You will learn essential financial terms and concepts crucial for managing your center's finances effectively. You will discover how to establish robust financial systems and processes to streamline your financial management and reporting. This training will also help you develop a financial mindset, enabling you to make sound financial decisions and navigate the complexities of running an early childhood center. By completing the Financial Foundations training, you will be well-prepared for the advanced concepts and techniques covered in the Financial Forecasting training, setting you up for long-term financial success.

Date	Training Title	Time	Location	OA Credit Hours
April 9, 2025	**Managing the Financial Health of Your Childcare or Preschool Business with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Whether you're looking to strengthen your financial foundation or navigate through challenging times, this webinar offers actionable strategies to help you secure your business's financial health. In this webinar, we'll discuss how to manage your revenue, expenses, and cash balance both now and in times of uncertainty, and concrete steps you can take to protect your business.
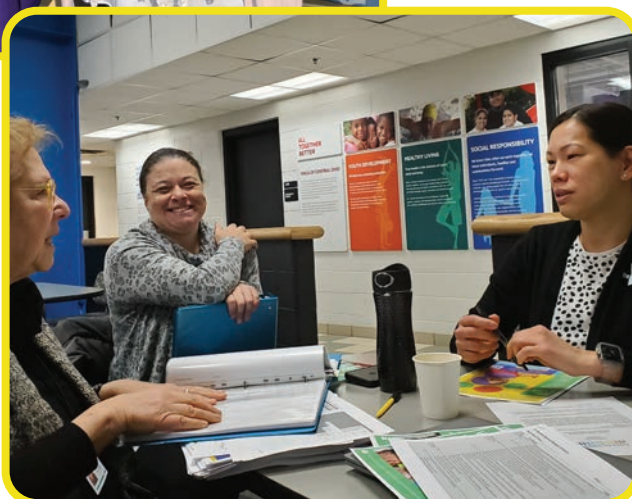
April 1, 2025 - June 28, 2025

Date	Training Title	Time	Location	OA Credit Hours
April 26, 2025	**HR Strategies for Child Care Professionals Part 1: Hiring Quality Staff and Optimizing Hiring Procedures**	9:00 pm - 2:00 pm	Virtual	No

Description

Gain a comprehensive understanding of the hiring process to attract and retain top talent for your child care center. This session will focus on establishing clear and consistent hiring procedures to streamline your hiring process, ensuring you attract and select the best teachers efficiently. By the end of the session, you'll identify ways technology can enhance or automate your hiring process.

Date	Training Title	Time	Location	OA Credit Hours
May 10, 2025	**HR Strategies for Child Care Professionals Part 2: Developing a Teacher Orientation Process and Cultivating Staff Retention**	9:00 pm - 2:00 pm	Virtual	No

Description

Ensure smooth transitions and long-term success for new teachers by developing a thorough and consistent orientation process. This workshop will focus on improving the onboarding process for early childhood staff and provide strategies for enhancing teacher retention. Engage in discussions about staff retention challenges, particularly around pay, and develop actionable plans from a business perspective.

Date	Training Title	Time	Location	OA Credit Hours
May 13, 2025	**Financial Forecasting with Early Education Business Consultants**	6:30 pm - 8:00 pm	Virtual	Yes

Description

Are you an early childhood director or owner feeling overwhelmed by financial stress? This comprehensive training will empower you to take control of your finances and ensure the stability and growth of your center. You will gain a clear understanding of your financial model, helping you make informed decisions and reduce financial stress. You will learn to recognize early warning signs of financial issues and take proactive measures to avoid costly mistakes. The training includes step-by-step guidance on creating, maintaining, and adjusting your financial forecasts and budgets, ensuring your center remains financially healthy. Additionally, you will identify financial gaps in your forecast and learn strategies to fill them, helping your center thrive even in challenging times.

Date	Training Title	Time	Location	OA Credit Hours
May 20, 2025	**The 5 Tuition Mistakes Most Child Care Centers Make with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Managing tuition billing can be one of the most time-consuming and frustrating parts of a childcare or preschool director's job. Join us for this webinar where we explore common tuition billing headaches and how to solve them. We'll discuss avoiding late payments, saving time on tuition processing, and managing uncomfortable money conversations with families.

Date	Training Title	Time	Location	OA Credit Hours
June 10, 2025	**Expert Tips on Invoicing and Payment from a Childcare Business CPA with brightwheel**	12:00 pm - 1:30 pm	Virtual	No

Description

Early education is where your heart is, but collecting tuition is what keeps the lights on. Invoicing and payments can be stressful, but it doesn't have to be! In this webinar, learn expert tips from a CPA on running a profitable childcare business positioned for growth in 2025 and beyond. Discover how to improve profits, avoid common financial mistakes, and save time tracking every dollar with brightwheel.

Step Up
To Quality (SUTQ)

The availability and quality of child care varies widely in central Ohio. The Step Up To Quality (SUTQ) rating system creates a continuous quality improvement path for providers. SUTQ-rated programs have demonstrated a commitment to meet stronger standards for staff, environments and curricula, which have been validated to improve children's Kindergarten readiness. Our Technical Assistance coaches help child care programs obtain, maintain, and increase their ratings through free on-site and virtual coaching, continuing education and specialized trainings, and by hosting events to encourage community support.

If you are unsure who your TA Coach is or would like to schedule time with a Coach email us!

Contact: sutqcenters@actionforchildren.org
sutqfcc@actionforchildren.org

SUTQ November 2024

Date	Training Title	Time	Location	OA Credit Hours
Nov. 4, 2024	**Understanding the ITERS**	6:00 pm - 8:30 pm	Virtual	2.5

Description

Infant/Toddler Environmental Rating Scale (ITERS) I/T
Learn about the specific components of the ITERS-R. Practice using the classroom self-assessment.
*CDA AREA- To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories – Child Growth and Development

Date	Training Title	Time	Location	OA Credit Hours
Nov. 11, 2024	**Understanding the ECERS**	6:00 pm - 8:30 pm	Virtual	2.5

Description

Learn about the specific components of the ECERS-R. Practice using the classroom self-assessment.
*CDA AREA- To ensure a well-run, purposeful program responsive to participant needs
*CKC Categories- Professional Development

Date	Training Title	Time	Location	OA Credit Hours
Nov. 18, 2024	**Ages and Stages Questionnaire (ASQ-3)**	6:00 pm - 9:00 pm	Virtual	2.5

Description

Review the Ages and Stages Questionnaire (ASQ-3) tool for screening development. Practice scoring and discuss making referrals.
*CDA AREA- Observing and recording children's behavior
*CKC Categories – Observation and Assessment

Date	Training Title	Time	Location	OA Credit Hours
Nov. 25, 2024	**Selecting Curriculum**	6:00 pm - 8:30 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	Yes

Description

This training is for program administrators of licensed early care and education programs in Ohio that serve children birth through the end of preschool who are in the process of selecting and obtaining a curriculum and/or assessment.
*CDA AREA- Other/N/A
*CKC Categories – The Curriculum Cycle

SUTQ February 2025

Date	Training Title	Time	Location	OA Credit Hours
Feb. 4, 2025	**Recipe for Lesson Planning**	6:00 pm - 7:30 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	2.5

Description

Walk through the recipe of a lesson plan and see how planning can make your day easier, while the children learn and enjoy what you've prepared. We demonstrate how to include lesson plans into an activity plan.
*CDA AREA- To advance physical and intellectual competence

Date	Training Title	Time	Location	OA Credit Hours
Feb. 11, 2025	**Ages and Stages Questionnaire (ASQ-3)**	6:00 pm - 9:00 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	2.5

Description

Review the Ages and Stages Questionnaire (ASQ-3) tool for screening development. Practice scoring and discuss making referrals.
*CDA AREA- Observing and recording children's behavior
*CKC Categories – Observation and Assessment

Date	Training Title	Time	Location	OA Credit Hours
Feb. 18, 2025	**Selecting Curriculum**	6:00 pm - 9:00 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	2.5

Description

This training is for program administrators of licensed early care and education programs in Ohio that serve children birth through the end of preschool who are in the process of selecting and obtaining a curriculum and/or assessment.
*CDA AREA- Other/N/A
*CKC Categories – The Curriculum Cycle

Date	Training Title	Time	Location	OA Credit Hours
Feb. 24, 2025	**Understanding the FCCERS-R**	6:00 pm - 8:30 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	5

Description

Learn about Environmental Rating Scales (ERS), then do a deep dive on the FCCERS-R (Family Child Care Environment Rating Scale-Revised).
*CDA AREA- To advance physical and intellectual competence
*CKC Categories – Child Growth and Development

The Village

Action for Children believes that a village is only as strong as the people in it. That's why we created The Village Staffed Family Child Care Network (SFCCN) to bring together leaders in Family Child Care across central Ohio. As a member of The Village, you're part of a passionate and resilient community of early childhood educators. You're connected to resources and services specifically designed to meet the unique coaching, environmental and professional development needs of a Family Child Care program. In The Village, our goal is to support one another through building strength-based professional relationships. Here, you're connected to dedicated staff and Family Child Care peer mentors who are just as committed to increasing the overall quality and professional wellbeing of Family Child Care programs as you are.

Contact: thevillage@actionforchildren.org

The Village

Action for Children

> " *I would never have opened a program without Action for Children. They've helped me with so much, including my Child Development Associate (CDA) and services through The Village. I wouldn't be here without them, honestly.* "
>
> - Amneh Noufal,
>   Owner of Star Kids Academy

The Village Events

Date	Training Title	Time	Location	OA Credit Hours
Bi-monthly July September November January March May	**The Village Council Meetings**	10:00 am - 12:00 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	No

Description

For selected programs within the The Village to help develop the program, gain access to small-group participation and discussions throughout the year.

Mentor/Mentee Meetups will happen directly following September and March Council meetings (1pm-2pm)

Date	Training Title	Time	Location	OA Credit Hours
Sept 18, 2024 Oct. 16, 2024 Nov. 20, 2024 Dec. 18, 2024 Jan. 15, 2025 Feb. 19, 2025 Mar. 19, 2025 Apr. 16, 2025 May 21, 2025 Jun. 18, 2025	**LearnERS Peer Learning Groups**	7:00 pm - 8:00 pm	Virtual	No

Description

The Village will be meeting with participants of the LearnERS group once/month in a virtual session. It's a chance to review the module the group has been working on since the previous Peer Learning Group (PLG), but more importantly, it gives them the opportunity to share and learn from each other.

Date	Training Title	Time	Location	OA Credit Hours
Oct. 11, 2024	**Nationwide Children's Hospital Mental Health Services presentation**	TBD	In-Person TBD	Yes

Description

This event is focused on the adults - Adult-Wellbeing as an FCC. "Skills for Reducing Emotional Labor in the Workplace".

Date	Training Title	Time	Location	OA Credit Hours
Oct. 25, 2024	**Professionalism**	TBD	In-Person TBD	Yes

Description

Join us for a training intended for new and experienced FCC professionals to deepen your understanding of "Professionalism" as a small business owner
Open to all of The Village

Date	Training Title	Time	Location	OA Credit Hours
Begins Oct. 29, Ends Dec. 14, Graduation: Jan. 4, 2025	**All Our Kin Business Series**	TBD	In-Person / Virtual Combo TBD	Yes

Description

For FCCs that participate in The Village. It is 10 class business series focused on small business practices, taxes, marketing, etc. A chance to earn OA credit.

The Village Events

Date	Training Title	Time	Location	OA Credit Hours
Dec. 16, 2024	**Family Child Care Tax Seminar**	7:00 pm - 9:00 pm	In-Person 78 Jefferson Ave., Columbus, OH 43215	No
Dec. 21, 2024	**Winter Wonderland Celebration hosted by The BOSS and The Village**	12:00 pm- 2:00 pm	In-Person Hofbrauhaus 800 Goodale Blvd, Columbus, OH 43212	No

Description
Celebrate the season at our Winter Wonderland event, hosted by The BOSS and The Village. Enjoy festive activities, connect with colleagues, and reflect on the year's achievements. A delightful evening to unwind and celebrate with the child care community.
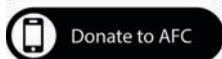
Keep An Eye Out For Upcoming Events In 2025

Date	Training Title	Time
Feb. 21, 2025	**Self-Care Event**	7:00 pm - 9:00 pm
April 5, 2025	**Gardening Event**	10:00 am - 12:00 pm
June 6, 2025	**Annual Celebration**	5:00 pm

Support Our Mission

At Action for Children, we understand that early care and education professionals like you are dedicated to nurturing and educating the youngest members of our community. Your support helps us continue to provide essential services and advocate for the well-being of all children and families in our region. Together, we can build a brighter future for every child. Consider giving today – every little bit counts.

Did you know about our supports for families? Sign up for our newsletter to learn all about Action for Children's offerings!

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Ohio Step Up To Quality

Ohio Department of Children & Youth

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