

Action for Children



Who We Are

Action for Children is the local childcare resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children's lives—their parents, caregivers, and teachers.

What You'll Do

Drawing on your knowledge of early childhood care and education, you will provide coaching and support to child care program administrators who are beginning the SUTQ process, renewing their rating, or working toward achieving a higher rating. Specialists also provide linkage to professional development opportunities. This position involves work in AFC's seven counties: Franklin, Madison, Pickaway, Fairfield, Licking, Delaware, and Union.

Successful candidates will have:

- BA/BS in Early Childhood Education, Human Development & Family Studies, Human Ecology or related field
- Must meet Ohio Approval instructor requirements (<https://ocrra.org/wp-content/ocrra/opr/opr-overview-instructor-approval-application-user-guide.pdf>)
- Minimum two years of experience instructing adults
- Minimum three years of experience in Early Childhood Care & Education field, with a minimum of one year of experience working directly with children
- Experience as a child care administrator/Family Child Care provider strongly preferred
- Experience with obtaining a rating through SUTQ
- Demonstrated ability with use of technology to increase job efficiency
- Prior experience using a database system preferred
- Ability to work with -people of various backgrounds and cultures
- Knowledge of/proficiency with Ohio Child Care Licensing and Quality System (OCLQS) and Ohio Professional Registry (OPR) preferred
- Understanding of how intersecting systems of racial, gender, and class shape conditions for early childhood educators, childcare programs, and the children and families they serve
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people

We Would Love to Hear From You If

You are a self-starter who is creative, flexible and has earned a reputation as a team player. You have demonstrated strong skills in written and verbal communication, building rapport, analysis, and problem-solving. You are committed to the success of the program and the team, dedicating the time necessary for team meetings and agency events.

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Why You'll Love To Work at Action for Children

- We offer Medical, Dental, and Vision coverage after 30 days of employment
- We promote a balanced work-life company culture. We offer a generous PTO plan including vacation, sick, and personal time. This includes 9 paid holidays and 4 floating holidays.
- We embrace parenthood with 12 weeks of paid parental leave
- We help you plan for your future by offering a 403(B) with an employer match

How To Apply

Interested individuals should apply online at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&cclid=19000101_000001&lang=en_US

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal-opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status

**Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs. **