

## Action for Children



### Case Manager- Father Factor

#### Who We Are

Action for Children is the local child care resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children's lives—their parents, caregivers, and teachers.

#### What You'll Do:

- Assess participants to determine barriers/issues to responsible fatherhood
- Work with program participants to design an Individual Service Plan (ISP) to address identified needs
- Establish regular meetings to review progress and advise on ISP
- Work collaboratively with other program staff to assure participants' success
- Provide referrals to services and continuing education as needed
- Encourage participants as they move through the service delivery process
- Achieve program goals as agreed
- Provide mentoring opportunities as appropriate
- Document consistently and accurately, in real time, all participant contact, activities and outcomes
- Assure completion of intake and out-take processes and documentation

#### Successful candidates will have:

- Bachelor's degree in Social Work, Psychology, Counseling, Education, Business or related field or equivalent experience
- A demonstrated ability to build rapport with clients/program participants
- Knowledge of community resources and services
- Ability to work with individuals of various backgrounds and cultures
- Proven ability to maintain timely and accurate records/data for program reporting
- Proficiency with technology and experience with Microsoft Office Suite
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people

#### We Would Love to Hear From You If:

You are an individual who can establish trusting relationships and to support the growth and development of program participants. You have demonstrated strong skills in written and verbal communication, building rapport, analysis and problem-solving. You are committed to the success of the program and the team, dedicating the time necessary for team meetings and agency events. You want

## Action for Children



to work full time and have a flexible schedule that can require some weekend hours.

### Why You'll Love To Work at Action for Children

- We offer Medical, Dental, and Vision coverage after 30 days of employment
- We promote a balanced work-life company culture. We offer a generous PTO plan including vacation, sick, and personal time. This includes 9 paid holidays and 4 floating holidays.
- We embrace parenthood with 12 weeks of paid parental leave
- We help you plan for your future by offering a 403(B) with an employer match

### How To Apply

Apply online at:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&cclid=19000101\\_000001&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&cclid=19000101_000001&lang=en_US)

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal-opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status

\*\*Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs. \*\*