

Action for Children



Triple P Facilitator (part-time)

Who We Are

Action for Children is the local child care resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children's lives—their parents, caregivers, and teachers.

What You'll Do:

- Overseeing the administrative aspects of the program including staffing, training, service delivery, and reporting
- Participating in and coordinating ongoing recruitment and outreach of program participants
- Ensuring timely and accurate data collection and reporting regarding program participants and outcomes
- Submitting required program documentation to Nationwide Children's Hospital (NCH), the funding agency for the project
- Providing evidence-based parenting services and support in the community via multiple formats (group, one to one, in-person, virtual)
- Developing relationships with community organizations, parenting and early childhood system agencies/entities and with local parenting partners.
- This position requires the individual to be work flexible hours, including occasional evenings and weekends

Successful candidates will have:

- Bachelor's degree in Counseling, Social Work, Marriage and Family Therapy, Child Development/Early Childhood Education or related field.
- Experience in facilitating program curriculum to adults in a group setting
- Proficiency with technology, familiarity with database and spreadsheet applications and experience with Microsoft Office Suite
- Ability to work with families of various backgrounds and cultures, demonstrating cultural responsiveness
- Working knowledge of local and state community resources
- Ability to organize work to effectively manage both coordination and facilitation aspects of position
- Demonstrated experience in proactively identifying and eliminating obstacles to program success
- Excellent communication skills – written, verbal and formal presentation
- Understanding of how intersection systems of racial, gender and class discrimination shape conditions for early childhood educators, child care programs, and the children and families they serve
- A desire to contribute to a place and professional which values collaboration, diversity, growth, and respect for all people

Action for Children



- Be able to build rapport
- Adept at problem solving in various types of situations
- Possess strong analytical ability
- Willing to travel to/work in both urban and rural settings in Franklin, Union, and Marion Counties

Desired but not Required

- Strong focus on outreach and recruitment, including making connections with partner agencies
- Ability to access needs and offer resources to participants
- Familiarity with Union and/or Marion County agencies, schools, and family needs

Why You'll Love To Work at Action for Children

- We offer Medical, Dental, and Vision coverage after 30 days of employment
- We promote a balanced work-life company culture. We offer a generous PTO plan including vacation, sick, and personal time. This includes 9 paid holidays and 4 floating holidays.
- We embrace parenthood with 12 weeks of paid parental leave
- We help you plan for your future by offering a 403(B) with an employer match

How To Apply

Interested individuals should apply online at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&cclid=19000101_000001&lang=en_US

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status

**Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs. **