

Action for Children



SPARK Parent Partner

Who We Are

Action for Children is the local childcare resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children's lives—their parents, caregivers, and teachers.

What You'll Do

Action for Children, central Ohio's Child Care Resource and Referral agency, is seeking an experienced individual to join its SPARK home visiting team. SPARK (Supporting Partnerships to Assure Ready Kids) is a kindergarten readiness home visiting program that involves supporting children as they move from home to school, ensuring that children are ready for school and schools are ready for families. You will draw on your knowledge of early childhood care and education; developmental assessments and screenings; as well as knowledge of the community and its resources.

- Monthly home visits with each family in delivering SPARK lessons
- Providing guided support to help families prepare for kindergarten
- Administering ongoing assessments of each child
- Creating a guided learning plan for each child to assist with skills growth
- Ensuring timely and accurate documentation of required data entry and all other caseload reporting
- Working within the team on recruitment approaches and strategies for enrolling families
- Achieving established program goals as required

Successful candidates will have

- BA in Early Childhood Education; Human Development & Family Studies; Human Ecology; or related field.
- Minimum three years of experience in Early Childhood Care & Education field, with a minimum of one year of experience working directly with children; working with pre-K literacy preferred
- Strongly prefer at least 1-year experience in home visitation
- Knowledge of/experience with developmental assessments/screenings is preferred (i.e. ASQ-3; ASQ:SE-2)
- Experience in providing services to culturally diverse communities/families
- Knowledge of community resources within Franklin County
- Proficiency with technology and experience with Microsoft Office Suite
- Bilingual in Spanish a plus

We Would Love to Hear From You If

The ideal candidate will have a desire to contribute to a place and professional that values collaboration, diversity, growth, and respect for all people. They will demonstrate the ability to be highly motivated, creative, and flexible and be committed to the overall success of the program and team. This position requires that the individual be available to work flexible hours, including occasional evenings and weekends.

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Why You'll Love To Work at Action for Children

- We offer Medical, Dental, and Vision coverage after 30 days of employment
- We promote a balanced work-life company culture. We offer a generous PTO plan including vacation, sick, and personal time. This includes 9 paid holidays and 4 floating holidays.
- We embrace parenthood with 12 weeks of paid parental leave
- We help you plan for your future by offering a 403(B) with an employer match

How To Apply

Interested individuals should send a resume and cover letter outlining how they meet the specific requirements of the position to jobs@actionforchildren.org or apply online at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&ccId=19000101_000001&lang=en_US

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal-opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status

****Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs. ****