



How to apply for a Franklin County RISE Child Care Scholarship

1. Review the eligibility criteria on [Action for Children's website](#).
2. Locate a licensed Franklin County child care provider that will meet the needs and expectations of your family. If you need help locating a program, Action for Children has a team of people here to help! You can connect with us by calling 614-224-0222 or [visiting our website](#) for more options.
3. Once you have found a provider, provide them with a working email for your primary contact and your child's age. **The child care program will start the application process.** All licensed child care programs in Franklin County are eligible to participate, but may not know about the program. [Use this guide](#) to talk to your child care provider about scholarships.
4. Gather documents to verify your total household income. This can include 2 consecutive pay stubs, a letter from your employer, etc. There is a template letter available on our website ([Letter of Employer Attestation](#)) to use with your employer if needed. Simply download and ask your employer to fill in the necessary information and sign.
5. Locate a document to verify your child's age. This can include their birth certificate, a school record, insurance or medical records that include your child's date of birth.
6. After Action for Children has received the initial application from the child care provider, you will receive an email link to add additional information. Use this link to enter information and upload documents to verify your income and child's age.
7. After you have submitted your information, Action for Children will review the full application for eligibility. If approved, the child care provider will receive a Program Agreement, which they will electronically sign and return to Action for Children.
8. Following receipt of the Provider Agreement, the scholarship will be approved and information will be processed for payment! Congratulations!



www.ActionforChildren.org | 78 Jefferson Avenue, Columbus, OH 43215 | P: 614-224-0222

Franklin County RISE is funded by the Franklin County Board of Commissioners and the City of Columbus, and administered by Action for Children



Have more questions? Learn more [on our website](#) or email us at RISEHelp@actionforchildren.org



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