



## **Technical Assistance Specialist – Child and Adult Care Food Program**

Action for Children (AFC), central Ohio's Child Care Resource and Referral agency, is seeking an individual to join its Child Care and Education Initiatives team. Drawing on your knowledge of early childhood care and education, you will provide education and technical assistance to family child care providers participating in the Child and Adult Care Food Program (CACFP). Specialists provide ongoing in-home monitoring and yearly nutritional trainings. Specialists also provide linkage to professional development opportunities, along with coaching and technical assistance to support their efforts to achieve and maintain quality standards.

### **REQUIREMENTS – Successful candidates will have:**

- BA/BS in Nutrition, Early Childhood Education; Human Development & Family Studies, Human Ecology, Public Health or related field; AA to be considered if coupled with direct work experience with the USDA/CACFP
- Experience working with adult learners in a coaching or training capacity
- Knowledge of USDA/CACFP
- Proficiency with technology and experience with Microsoft Office Suite and database software
- Understanding of how intersecting systems of racial, gender, and class discrimination shape conditions for early childhood educators, child care programs, and the children and families they serve
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people

### **DESIRED**

- Direct work experience in the Early Childhood Care & Education field • Direct work experience with the USDA/CACFP
- Knowledge of/experience with commonly accepted business practices, professional development, Step Up to Quality, and/or pre-licensing within the child care profession
- Ability to speak Spanish, Arabic, Somali, or other non-English language

We seek a pro-active candidate who is creative, flexible, inquisitive and has earned a reputation as a team player. You will have demonstrated strong skills in written and verbal communication, building rapport, analysis and problem-solving. You must be committed to the success of the program and the team, dedicating the time necessary for team meetings and agency events.

This is a full-time position, requiring travel and occasional evening/weekend hours. CACFP participants with Action for Children's CACFP program are located within 12 Ohio Counties. This position is currently responsible for participants in Franklin, Union, Madison, Pickaway, Fairfield and Licking counties but travel may be required to Delaware, Morrow, Marion, Crawford, Richland and Allen counties. This program is currently taking place remotely, but candidates must be willing to travel to any of these counties as situations change.

**Action for Children**



Job Posting

**HOW TO APPLY**

Interested individuals should send a resume and cover letter outlining how they meet the specific requirements of the position to [jobs@actionforchildren.org](mailto:jobs@actionforchildren.org). No phone calls please.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note, the selected candidate will be required to submit to our background and reference checking process.

\*\*Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs.\*\*