



Parent Partner

Action for Children, central Ohio's Child Care Resource and Referral agency, is seeking an experienced individual to join its SPARK home visiting team. SPARK (Supporting Partnerships to Assure Ready Kids) is a kindergarten readiness home visiting program that involves supporting children as they move from home to school, ensuring that children are ready for school and schools are ready for families. You will draw on your knowledge of early childhood care and education; developmental assessments and screenings; as well as knowledge of the community and its resources.

Major responsibilities include:

- Monthly home visits with each family in delivering SPARK lessons
- Providing guided support to help families prepare for kindergarten
- Administering ongoing assessments of each child
- Creating a guided learning plan for each child to assist with skills growth
- Ensuring timely and accurate documentation of required data entry and all other caseload reporting
- Working within team on recruitment approaches and strategies for enrolling families
- Achieving established program goals as required

Qualifications – Successful candidates will have:

- BA in Early Childhood Education; Human Development & Family Studies; Human Ecology; or related field.
- Minimum three years of experience in Early Childhood Care & Education field, with a minimum of one year of experience working directly with children; working with pre-K literacy preferred
- Strongly prefer at least 1-year experience in home visitation
- Knowledge of/experience with developmental assessments/screenings is preferred (i.e. ASQ-3; ASQ:SE-2)
- Experience in providing services to culturally diverse communities/families
- Knowledge of community resources within Franklin County
- Proficiency with technology and experience with Microsoft Office Suite
- Bilingual in Spanish a plus
- Valid driver's license and car insurance with own transportation
- Understanding of how intersection systems of racial, gender and class discrimination shape conditions for early childhood educators, child care programs, and the children and families the serve
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people.

The ideal candidate will have a desire to contribute to a place and professional which values collaboration, diversity, growth, and respect for all people. They will demonstrate the ability to be highly motivated, creative and flexible and be committed to the overall success of the program and team. This position requires that the individual be available to work flexible hours, including occasional evenings and weekends.

HOW TO APPLY

Interested individuals should send a resume and cover letter outlining how they meet the specific requirements of the position to Human Resources, jobs@actionforchildren.org.

No phone calls please. Action for Children is an equal opportunity employer.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note, the selected candidate will be required to submit to our background and reference checking process.