



Lead Facilitator

Action for Children is seeking an individual to join our team of parent education professionals working as a Lead Curricula Facilitator. In this role you will be responsible to attain a mastery of program curricula, establish and lead Facilitator training workshops and work with the program participants in group setting facilitating program curriculum. You will draw on your experience to teach, model, mentor and to support program participants.

Major responsibilities include:

- Position Responsibilities:
- Demonstrate thorough knowledge of and ability to deliver chosen program curricula
- Facilitate Fatherhood groups virtually and in-person
- Attend all trainings related to ongoing education
- Work collaboratively with other program staff and partners to support participants' goals
- Create and Lead Facilitator Training workshops
- Adhere to all ethical and safety protocols in reporting
- Model and teach best-practice parenting skills to program participants

Qualifications:

- Bachelor's degree in Social Work, Psychology, Counseling, Education, Business or related field
- Experience in facilitating program curriculum to adults in a group setting
- Demonstrated ability to build rapport with clients/program participants
- Experience with documentation of referrals, program participation and/or case notes
- Knowledge of community resources and services
- Understanding of how intersecting systems of racial, gender, and class discrimination shape conditions for early childhood educators, child care programs, and the children and families they serve
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people

We seek an individual with the ability to establish trusting relationships and to support the growth and development of program participants. You will have demonstrated strong skills in written and verbal communication, building rapport, analysis and problem-solving. You must be committed to the success of the program and the team, dedicating the time necessary for team meetings and agency events. This position requires the individual to work flexible hours, including occasional evening and weekends.



HOW TO APPLY

Interested individuals should send a resume and cover letter outlining how they meet the specific requirements of the position to Human Resources, jobs@actionforchildren.org by January 8, 2021. No phone calls please. Action for Children is an equal opportunity employer.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

Please note, the selected candidate will be required to submit to our background and reference checking process.